



## Privacy policy

This policy sets out the basis on which any personal data we collect from you, or that you provide to us, via our botleyhog.co.uk site will be processed by us.

By using our site you, consent in giving this information to us and our holding it for the duration of 1 Year from the last time you were actively using our site and/or services. Please read the following carefully to understand our views and practices regarding your personal data and how we will treat it.

### Your personal Data

We do not share, sell, or disclose to a third party, any personally identifiable information collected at this site. We will take all steps reasonably necessary to ensure that your data is treated securely and in accordance with this privacy policy.

Unfortunately, the transmission of information via the internet is not completely secure. Although we will do our best to protect your personal data, we cannot guarantee the security of your data transmitted to our site; any transmission is at your own risk. Once we have received your information, we undertake to prevent unauthorised access.

Information We May Collect From You  
Basic identification and contact information

Such information as your name and contact details for a particular purpose, for example Information that you provide by filling in forms on our site. This information will be used exclusively for the purpose for which you have provided it. For example:

To provide you with the services which you request.

To enable us to answer your enquiries.

To help make our web site as useful to you as possible.

Information which does not identify any individual may be used in a general way by us, to provide class information, for example relating to demographics or usage of a particular page or service.

To notify you about changes to our site and/or services.

### Business information

This is information given to us in the course of your business and ours. Such information is retained for business use only. We undertake to preserve the confidentiality of the information and of the terms of our relationship. It is not used for any other purpose. We expect you and any partner to reciprocate this policy.

Your host name and ip address

This computer information is recognised by our servers and the pages that you visit are recorded. This information is used:

In a collective way not referable to any particular individual, for the purpose of quality control and improvement of our site.

System administration.

### Changes To Our Privacy Policy

Any changes we may make to our privacy policy in the future will be posted on this document.